

Welcome to the Connected Communities Fund application form.

* indicates a required field

Connected Communities Fund - Stage 1 - Expression of Interest

This is an Expression of Interest (EOI) process. Selected applicants will be invited to deliver a detailed presentation.

The Connected Communities Fund is intended for higher risk, higher cost proposals, which will involve a more detailed application and acquittal process. Applicants will need to demonstrate a high level of competency, capacity, and planning capability to deliver the stated proposal outcomes. The Connected Communities Fund is for new initiatives and projects. Applications must align with one of the themes endorsed by Council each financial year.

Council will endorse themes for the Connected Communities Fund each financial year. The following themes have been endorsed for Round 1 of 2026/27:

- **Connected & Inclusive Communities**

Description: Fund activities that strengthen social connection and belonging, support inclusion, accessibility and participation, build community pride and identity, support volunteerism and community leadership, create safe, welcoming community experiences, reduce isolation and improve wellbeing. This includes facility upgrades or improvements where these contribute to inclusion, participation, and community wellbeing.

Example initiatives: Neighbourhood initiatives, inclusion initiatives, youth engagement, seniors' connection programs, multicultural activities, community-led activation projects, volunteer development, facility upgrades such as ramps, accessible toilets, kitchen improvements, lighting upgrades, roof restoration, air conditioning improvements, and development application fee reimbursement.

- **Local Leadership & Community Capacity**

Description: Fund activities that strengthen community organisations, build local capability and leadership, improve governance and sustainability of groups, support collaborative partnerships, increase community participation in local issues.

Example initiatives: Committee training, governance capability, community leadership programs, partnership projects, shared resource initiatives, mentoring and skills development.

- **Sustainable & Well-Cared-For Places**

Description: Fund activities that improve local environmental outcomes, support practical sustainability initiatives, reduce waste, enhance public amenity, encourage stewardship of natural places, improve resilience and preparedness.

Example initiatives: Revegetation, waste reduction initiatives, recycling/reuse projects, clean-up activities, resilience preparedness, habitat restoration.

- **Community Trust, Participation & Transparency**

Description: Fund activities that improve civic participation, increase understanding of local issues, support respectful dialogue, strengthen community voice, improve access to information and participation.

CONNECTED COMMUNITIES - Application Form 2026/27

Form Preview

Example initiatives: Civic participation projects, deliberative engagement pilots, community education initiatives, accessibility and information inclusion projects.

Please indicate the funding initiative your program, project or event aligns to: *

- Connected & Inclusive Communities Local Leadership & Community Capacity Sustainable & Well-Cared-For Places Community Trust, Participation & Transparency

While the project may align to multiple objectives, please select the ONE with the strongest alignment.

Eligibility

* indicates a required field

Before completing this application form read the Gladstone Regional Council Connected Communities Fund guidelines

If your organisation aligns to any of the following statements, please do not continue as your organisation does not meet the eligibility for the Connected Communities Fund. If you have any questions in regards to these eligibility criteria, please contact Gladstone Regional Council's Community Partnerships team on 4976 6300.

- Organisations who have been funded under the Connected Communities Funding Stream of Council's Community Investment Program for the current or previous financial year (can only successfully receive funding under the Connected Communities Fund every two years).
- Applications that are for a continuation of an existing program or initiative (for clarity, this includes existing initiatives which include a new 'cohort' of participants).
- Projects or initiatives that have already received Council funding through any other Council funding program.
- Initiatives that are already funded by the government or duplicate an already funded initiative
- Is a political organisation or political party.
- Is a religious or worship group.
- Is an educational institution.
- Has access to funds generated from gaming machines.
- Is a Local, State, Federal government agency.
- Organisations that have failed to adequately acquit previous Council funding within the past two years.
- Organisations that have a overdue debt to Council (excluding interest free loans) or any outstanding matters/concerns with Council.
- Organisations that do not have a current operational bank account

If any of these are ticked do not proceed with application

Eligibility Criteria

To apply to the Connected Communities Fund your organisation MUST be all of the following:

- A not-for-profit Community Organisation or not-for-profit sporting club based in or servicing the Gladstone Region AND may be an Australian Registered Charity
- Be incorporated

CONNECTED COMMUNITIES - Application Form 2026/27

Form Preview

- Have an Australian Business Number (ABN) or complete and attach a "Statement by a supplier" form.
- Be financially solvent
- Be able to make a 30% co-contribution of the total project cost;

Incorporation Details

Please upload a copy of your organisation's Certificate of Incorporation and Organisational Constitution here.

**Incorporation gives your group its own legal identity (the group becomes a 'separate legal entity' from its members) . The incorporated group can enter into contracts, sign a lease, employ people, and sue and be sued.

Incorporated groups are incorporated under law (which can be either state or federal) and report to the regulator responsible for their type of structure, for example the Australian Securities and Investments Commission.

Incorporated groups follow a particular structure, with group rules (or constitution), members, and a governing body (often called a board or committee).

Being incorporated has consequences for people who are going to be on the board or committee of management of a not-for-profit group, as these people have legal duties in their roles.**

Certificate of Incorporation *

Attach a file:

Organisation Constitution or Governing Document *

Attach a file:

ABN Details

Does your organisation have an ABN? *

Yes No

One must be selected to proceed. If you do not have an ABN you will need to submit a Statement by a Supplier form.

ABN Details

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status

CONNECTED COMMUNITIES - Application Form 2026/27

Form Preview

Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Statement by a Supplier

If your organisation does not have an ABN you must attach a Statement by a Supplier form to this application.

You can access this form here; <https://www.ato.gov.au/uploadedfiles/content/mei/downloads/statement%20by%20a%20supplier.pdf>

Please upload the completed form to this application form in the file upload field below.

Statement by a Supplier Form *

Attach a file:

Contact Details

* indicates a required field

Applicant Organisation Details

Applicant organisation name *

Organisation Name

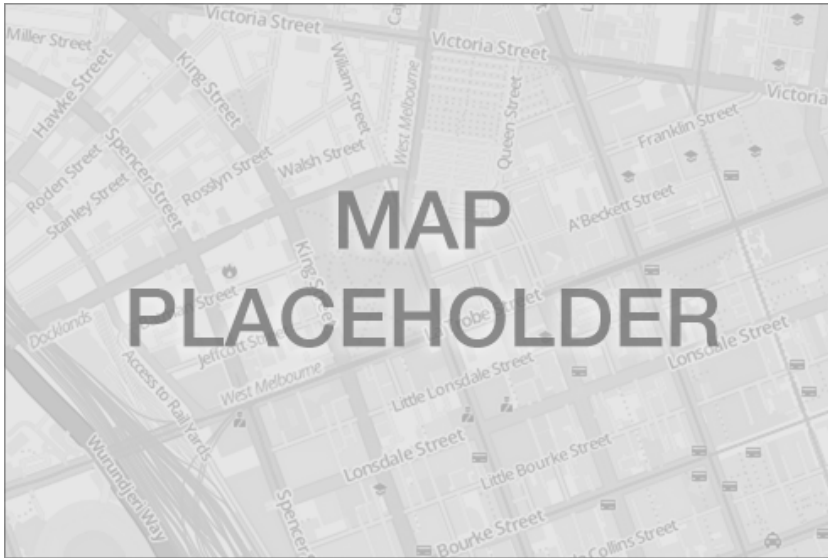
Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Applicant primary address

Address

CONNECTED COMMUNITIES - Application Form 2026/27

Form Preview



Applicant postal address

Address

Applicant website

Must be a URL

Primary contact person *

Title First Name Last Name

This is the person we will correspond with about this grant

Position held in organisation *

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Back-up phone number

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Organisation Details

* indicates a required field

What is your organisation's purpose or mission? *

Lessor Consent

Who owns the land/ facility of where the project will take place?

- Council
- State Government
- Applicant
- Other

If your event is being held at a Council owned facility or park please ensure you have the appropriate approval or letter of consent to carry out the event. Please contact Council via email info@gladstone.qld.gov.au requesting a park booking or letter of consent for the project. For more information contact Council on 07 4970 0700.

Has approval by the land owner/ facility been granted to carry out this project as the above mentioned location? *

- Yes
- No

Approval is required to complete the application.

Copy of Land Owner/Lessor Consent

Attach a file:

Auspice Information

* indicates a required field

Is your organisation auspiced by another organisation for the purposes of this grant? *

- Yes
- No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation. If you do not have an auspice you should not apply for this grant.

Auspice Organisation Details

Name of auspicing organisation *

Organisation Name

CONNECTED COMMUNITIES - Application Form 2026/27

Form Preview

Auspicing organisation's website

Primary contact person at auspicing organisation *

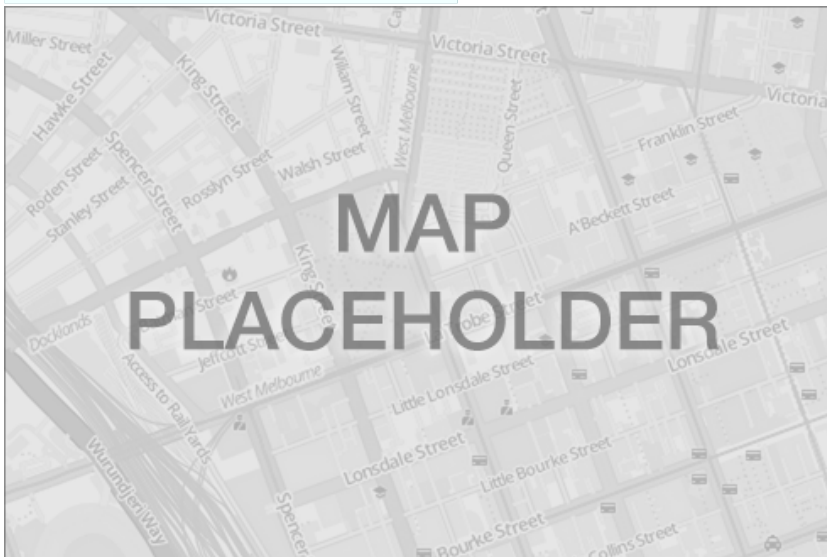
Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Auspice Primary Address

Address

<input type="text"/>
<input type="text"/>



Auspice Postal Address

Address

<input type="text"/>
<input type="text"/>

Position held in organisation

e.g. Manager, CEO

Contact person's primary phone number *

Contact person's back-up phone number

Contact person's email address *

CONNECTED COMMUNITIES - Application Form 2026/27

Form Preview

Must be an email address

Please attach a letter from the auspicing organisation confirming this arrangement is valid and current *

Attach a file:

Letter must be signed by an appropriately authorised person (e.g. manager, CEO, Board Chair) and must include, name, position, signature and date.

Does the auspicing organisation have an Australian Business Number (ABN)? *

Yes

No

Auspice Information

Please upload a copy of the Auspice organisation's Certificate of Incorporation and Organisational Constitution here.

Auspice Certificate of Incorporation

Attach a file:

Auspice - Organisational Constitution

Attach a file:

ABN of auspicing organisation

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

CONNECTED COMMUNITIES - Application Form 2026/27

Form Preview

As the auspicing organisation does not have an ABN, please submit a completed ATO Statement by a Supplier form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from: [Statement by a supplier - ATO form](#)

Please upload a completed Statement of Supplier form

Attach a file:

Max 25mb

Application Details

* indicates a required field

Proposal Name *

Provide a name for your project/program/initiative/activity. Your title should be short but descriptive

Tell us more...

Anticipated start date

Anticipated end date

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

Connected & Inclusive Communities

Connected & Inclusive Communities theme aim to fund projects that strengthen social connection and belonging, support inclusion, accessibility and participation, build community pride and identity, support volunteerism and community leadership, create safe, welcoming community experiences, reduce isolation and improve wellbeing. This includes facility upgrades or improvements where these contribute to inclusion, participation, and community wellbeing.

Local Leadership & Community Capacity

Local Leadership & Community Capacity theme aim to fund projects that strengthen community organisations, build local capability and leadership, improve governance and sustainability of groups, support collaborative partnerships, increase community participation in local issues.

Sustainable & Well-Cared-For Places

Sustainable & Well-Cared - For Places theme aim to fund projects that improve local environmental outcomes, support practical sustainability initiatives, reduce waste, enhance public amenity, encourage stewardship of natural places, improve resilience and preparedness.

Community Trust, Participation & Transparency

Community Trust, Participation & Transparency theme aim to fund projects that improve civic participation, increase understanding of local issues, support respectful dialogue, strengthen community voice, improve access to information and participation.

In 300 words or less, please provide an overview of your proposed initiative and explain how it aligns with the selected theme. *

Word count:

Must be no more than 300 words.

Hint: Be descriptive, but succinct.

In 300 words or less, identify who is the target audience? *

Word count:

Must be no more than 300 words.

Hint: Who will be attending your event? What is the target age/demographic? Tell us who you want to see at your event. Is it young adults, families, people between the ages of 25-35, interstate travellers etc.

In 300 words or less, provide evidence of the need for this project in the community. *

Word count:

Must be no more than 300 words.

Hint: Describe the community issue or gap your project addresses. Use statistics, research, surveys, or community feedback to show why this initiative is needed.

Attach any relevant documents or data to support your case to evidence the need for this project.

Attach a file:

Attach any relevant documents or data to support your case to evidence the need for this project.

In 300 words or less, provide an overview of how your initiative is founded on evidence-based practice, has been successfully implemented elsewhere, and/or the skills and qualifications of your project team. *

CONNECTED COMMUNITIES - Application Form 2026/27

Form Preview

Word count:

Must be no more than 300 words.

Hint: Explain the research, proven models, or case studies that support your approach. Highlight relevant experience, expertise, or qualifications of your team members that will help ensure the project's success.

Budget

* indicates a required field

All amounts should be GST exclusive.

Please **do not add commas** to figures - e.g. type \$1000 not \$1,000 - this will ensure your figures for each table total correctly.

Total Council Funding Requested ex GST *

\$

Must be a whole dollar amount (no cents).
What is the total financial support you are requesting in this application? If you are not registered for GST the amount you are requesting should be the amount you are paying to your suppliers.

Total Project/Program Cost *

\$

Must be a whole dollar amount (no cents).

Percentage (%) of Council contribution

This number/amount is calculated.

IMPORTANT: If your organisation is **NOT** registered for GST, this component on any submitted invoices is not be payable by Council.

Please describe the source and nature of the 30% co-contribution. *

Other Supporting Documents

You are welcome to upload any additional documents that will help support your application.

Financials

Attach a file:

Organisations Strategic Plan

Attach a file:

Letters of support

Attach a file:

Quotes

Attach a file:

File Upload

Attach a file:

File Upload

Attach a file:

File Upload

Attach a file:

Lodgement

* indicates a required field

Child Safety & Wellbeing

Gladstone Regional Council is committed to ensuring that all funded activities are safe, inclusive and respectful for children and young people. Please select one option:

- We/I confirm that our organisation will comply with all relevant child safety legislation, including any requirements for risk management, supervision, consent, and screening (e.g., Blue Cards).
- Not applicable — This project does not involve children or young people.

Privacy Collection Statement

The Gladstone Regional Council is collecting your personal information on this form to process this request. The information will only be used by authorised Council employees for the purposes of this request, or for the purpose of performing other Council functions and

CONNECTED COMMUNITIES - Application Form 2026/27

Form Preview

responsibilities. Your personal information will not be given to any other person or agency unless you have given us permission to do so or we are required to do so by law.

Do you give permission for your email address to be added to the Community Investment Program mailing list for future funding updates? *

- Yes No

Declaration

I/We, the applicant:-

- Declare that the above information is true and correct in all respects (to the best of my knowledge) at the time of lodgement of this acquittal with the Gladstone Regional Council;
- Submit the acquittal with the full knowledge and agreement of the management of the organisation;
- Have read the associated Policy and Guidelines;
- Agree that I/we will make contact with Gladstone Regional Council immediately if any of the details given in relation to this application change or are incorrect; and
- Provide consent for Council to:-
 - Advertise projects that have been successfully funded by Council (i.e media release, social media); and
 - Advertise successful recipient details on Council's website (including but not limited to, project description, name of recipient, amount funded).

COVID 19 *

In submitting this application I/we acknowledge that I/we accept responsibility to comply with all laws, Government directions and health directives in respect to COVID19; and will supply a copy of any relevant COVID Safe Event or Industry Plan if requested by Council Officers for consideration in the assessment of this application.

Submitting Officer's Name *

Title First Name Last Name

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Must be a senior staff member, board member or appropriately authorised volunteer

Submitting Officer's Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Submitting Officer's Contact Number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Submitting Officer's Contact Email *

Must be an email address.